

MINUTES OF JUNE 27, 2001  
PARAMEDIC TASK FORCE MEETING  
HOLIDAY INN  
Burbank, CA

<u>MEMBERS PRESENT</u>	<u>EMSA STAFF PRESENT</u>	<u>ALTERNATES PRESENT</u>	<u>MEMBERS ABSENT</u>	<u>ALTERNATES ABSENT</u>
Bill Cody Carol Gunter Jim Holbrook Sam Stratton Kevin White	Richard McSherry Bonnie Sinz Nancy Steiner Connie Telford	Mike Metro Kym Mitchell	Dean Anderson Debbie Becker Bill Bower Sabina Imrie Bill Koenig Dave Magnino Tom McGinnis Jan Ogar Kevin Rittger Cheryl Smith	Linda Anderson Nancy Eubanks Nancy Justin Dick Mayberry Linda Mulgrew David Nevins Frank Pratt

**I      Review and Approval of February 27, 2001 and April 24, 2001 Meeting Minutes**

The minutes of the April 24, 2001 meeting were approved with a correction to the spelling of Kym Mitchell's name and denoting her as the alternate member from the California Highway Patrol rather than the primary member. The minutes from the February 27, 2001 meeting were not available at this meeting. They will be reviewed at the August 7, 2001 meeting.

**II      Setting of the Agenda**

There were no changes to the agenda.

**III      Review of Public Comments Received on Proposed Changes to the Paramedic Regulations**

The PTF members reviewed and discussed the comments on the proposed changes to the paramedic regulations and made recommendations as listed below.

Section 100177 Fees

Bill Cody moved and Mike Metro seconded that the \$50 fee for failure to submit a renewal application within the time frame already specified in regulation remain as written. The PTF members approved by consensus to move this section forward also noting that this would help local EMS agencies with timely renewal of accreditation for paramedics.

Carol Gunter moved and Bill Cody seconded to approve the investigation fees as stated. The PTF members approved by consensus.

### Section 100178.1

After discussing the comments made by California Professional Firefighters (CPF), it was agreed that if there were a reference in the regulations to section 11500 of the Government Code and the process for appealing the denial or revocation of a license that this section would be acceptable. Rich McSherry will draft a new subsection that will be added to this section stating that nothing in this section shall negate an individual's rights to appeal the denial of a license or petition for reinstatement of a license pursuant to Chapter 5 (commencing with Section 11500) ... of the Government Code. Kevin White moved and Carol Gunter seconded that this section be approved with the amendment proposed. The PTF approved the amendment by consensus.

The PTF approved the remainder of the proposed language in this section to remain as written except to reword subsections (b)(1) & (2) to clarify that the time frames for an applicant that has a conviction, that included incarceration, do not begin until the applicant has been released from incarceration.

### Recommended Guidelines for Disciplinary Orders and Conditions of Probation

The PTF discussed the comments regarding the Recommended Guidelines for Disciplinary Orders and Conditions of Probation and voted on the following changes:

*Page 1 - Section 1: FORWARD*, sentence was added to second paragraph to clarify that the director of the EMS Authority has the final determination as to the discipline to be imposed.

*Optional Conditions of Probation, Page 13, #3. Biological Fluid Testing*, has been rewritten for clarity regarding acceptable drug testing facilities, responsibility of costs associated with the drug screening, and time frames.

*Optional Conditions of Probation, Page 13, #4. Drug/Detoxification/Diversion Program*, has been changed for clarity regarding responsibility of costs associated with a drug/detoxification/diversion program.

*Optional Conditions of Probation, Page 13, #5. Community Services - Free Service*, has been deleted as a separate optional condition of probation and added as a possible component under number 6, Educational Course Work.

*Optional Conditions of Probation, Page 14, # 7. Ethical Practice of EMS and Page 15, #8. Stress/Anger Management* have been changed to eliminate "successfully" from the language to reduce confusion and clarify the meaning of attending and completing the course requirements.

*Optional Conditions of Probation, Page 15, # 9. Practical Skills Examination and Page 16, # 10. Oral Skills Examination* have been changed to allow a paramedic to function as a paramedic while under the direct supervision of a preceptor even though he/she may not have passed the exam.

*Optional Conditions of Probation, Page 16, #11. Psychiatric/Medical Evaluation* has been amended to clarify responsibility of costs associated with a psychiatric/medical evaluation.

Th PTF/EMS Authority responses to the public comments will be sent to the PTF members on the list serve.

#### **IV EMS Performance Measurement Process**

##### Review of 4/24/01 Draft of Proposed Changes to the Paramedic Regulations

The PTF began discussing the draft of the proposed changes to the regulations and the EMSSPM Guidelines. There was some discussion on Section 100172 (b)(1) and Section 100173 (b)(4) regarding the time frame for reviewing a provider agency's EMSSPM by the local EMS Agency at least every 5 years. It was suggested that the review process be at least every 4 years to be consistent with training program approval. It was also suggested that it be left at 5 years to be consistent with the accreditation process for fire service. Due to time constraints this issue was tabled and will be discussed at the next meeting.

##### Review of 6/01 Draft of EMSSPM Guidelines

Bonnie Sinz reported that the draft of the EMSSPM Guidelines is based on three documents; the IAFF Book, EMS - A Guide Book for Fire-Based Systems, the NHTSA Leadership Guide to QI for EMS Systems, and the Baldrige 2000 Healthcare Criteria for Performance Excellence. She also informed the PTF that the Baldrige 2000 Healthcare Criteria for Performance Excellence is on the Baldrige website. Kevin White also indicated that the 2001 version is on their website. Bonnie will send the link for this website to the PTF on the list serve with the next version of the EMSSPM guidelines.

#### **V Schedule Next Meeting**

The next meeting will be held in Sacramento on Tuesday, August 7, 2001, 10:00 a.m. to 4:00 p.m.

#### **VI Adjournment**

The meeting was adjourned at 3:15.